

# COLES COUNTY HEALTH DEPARTMENT

825 EIGHTEENTH STREET  
CHARLESTON, ILLINOIS 61920

Diana Stenger  
Administrator

Lisa Sorensen  
Director of Nursing

Gloria Spear  
Director of Environmental  
Health

Paul Howarth  
Administrative Assistant

Telephone Numbers:  
(217) 348-0530 Charleston

(217)348-5321 Public Health Fax  
(217)348-5322 Environmental Health Fax  
(217) 348-8242 TB Fax

[www.co.coles.il.us/cchd/index.html](http://www.co.coles.il.us/cchd/index.html)

## COLES COUNTY PUBLIC HEALTH BOARD AGENDA

**5:15 P.M. September 16<sup>th</sup>, 2021**

Call-in 1-312-626-6799, Access Code 927 6996 8217, meeting Password 102677  
& Conference Room 4, 825 Eighteenth Street, Charleston, Illinois

- I. Roll Call & Policy for Remote Participation
- II. Secretary's Report:
  - A. Approve May 20<sup>th</sup>, 2021 minutes
- III. Administrative Report
  - A. Appointment of CCHD board secretary
  - B. Finance:
    1. Financial Report: April, May, June, July 2021
    2. Current cash balance & update on CD's
  - C. Personnel:
    1. Nursing Division
    2. Environmental Health Division
- IV. President's Remarks: Dr. Huffman
- V. Administrator's Report
  - A. Nursing Report: Diana Stenger
  - B. Environmental Health Report: Gloria Spear
- VI. Old Business
  - A. COVID-19 updates
  - B. 2021 remaining board meeting dates: November 9<sup>th</sup>
  - C. Vacation policy
  - D. Review contact tracing overtime pay
  - E. IPLAN
- VII. New Business
  - B. Approve CFY22 CCHD budget & salary adjustment
  - C. Approve CFY22 contact tracing budget
  - D. Resolution to accept CFY22 grants
  - E. Approve CFY22 TB contract
  - F. Rental lease
- VIII. Executive session
- IX. Miscellaneous
- X. Adjournment