Coles - Moultrie County E9-1-1

10500 State Hwy 16, Suite #1
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MINUTES-911 Board Meeting
Emergency Telephone System Board
Coles-Moultrie 9-1-1 Center Board Room
November 6th, 2025

I. CALL TO ORDER/ROLL CALL OF THE ETSB

The Emergency Telephone System Board Meeting was called to order at 3:00 PM in the Coles Moultrie County E9-1-1 Board Room by Chairman Ensign. Members Present: Shook, Wright, Bennett, Ensign, Gaines, Graven Other Present: Director Henson, Asst. Director Gracie Finley, Operations Manager Brad Gabel

II. APPROVAL OF MINUTES

Motion to approve the September 4th, 2025, Meeting Minutes by Gaines, 2nd by Graven, roll call vote: Shook Y, Wright Abstained due to not being at the previous meeting, Bennett Y, Ensign Y, Gaines Y, Graven Y

III. BUDGET REPORT

A. Review of Supplies, Claims and Budget Report

Motion to approve September bills for $40,430.62 by Wright, 2nd by Gaines, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines Y, Graven Y

Motion to approve October bills for $39,774.73 by Graven, 2nd by Shook, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines Y, Graven Y

Motion to approve September payroll for $114,081.54 by Gaines, 2nd by Wright, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines Y, Graven Y

Motion to approve October payroll for $117,533.64 by Graven, 2nd by Shook, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines Y, Graven Y

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DIRECTOR'S REPORT

A. Tyler/RMS Project Update-

- Agencies and the Tyler Tech personnel met and agreed to move forward with the Brazos E-citation program. Several dates were outlined for Tyler Tech staff to travel to Coles County at no cost to any agency to move this program across the finish line during the first week of November.
- Chief Gaines and Melissa Hurst notified all agencies that they would no longer be involved with the Tyler Tech E-citation program following the meeting with Tyler Tech personnel in September.
- Melissa Hurst's office purchased the Quicket E-citation program for reported $56,000 with the annual fee of $12,000.00.
- CECOM has spent more than $100,000.00 on the Tyler E-citation platform to cover the costs for all agencies that agreed to participate when the contract was signed.
- The question is, why did CECOM pay for a program where monies were being legislatively provided to the Circuit Clerk's Office, as well as the individual agencies, for more than the last 10 years to pay for the purchase and implementation of an e-citation program?
- The second question posed is, should agencies that chose not to take part in the e-citation program be responsible for reimbursing CECOM for their portion of the cost of this program?

B. Staffing Update-

- We currently have 19 full-time employees, who are all on their own. We also have one part-time employee who continues to assist us in filling shifts.
- We began the hiring process to identify and onboard our twentieth employee in January 2026

C. General information Sharing-

- CECOM handled 7249 calls for service during September. We are on pace to handle approximately 7700 calls for service during October.
- We completed the SOP revisions in October, brining a two-year project to an end. All policies and procedures are uploaded to the server and are available at each dispatch console, as required by the State. We are having five copies printed, as well. A special

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thanks to Gracie Finley, Brad Gabel, Christy Henson and Dessie Boeser for their hard work and dedication in completing this project.

D. Equipment Information Update-
- We are working with Rapid SOS to bring the Dig-box capabilities online. This software provides the dispatchers with Integrated ANI and ALI information from landlines.

E. Budget Preparations-

- Budget options for FY 25/26 discussion.

IV. **OLD BUSINESS:** None

V. **New Business:**

- Review and approve the 2026 ETSB meeting schedule

Motion to approve the 2026 ETSB meeting schedule by Graven, 2nd by Bennett, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines Y, Graven Y

VI. Public Comment: None

VII. Executive Session: None

VIII. Adjourn
Motion to adjourn by Gaines, 2nd by Shook, roll call vote: Shook Y, Wright Y, Bennett Y, Ensign Y, Gaines N, Graven Y

A. Next meeting scheduled for January 8th, 2026, at 3:00 PM at CECOM boardroom

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****Public Presentations, Petitions, and Communications:**
This portion of the Coles-Moultrie ETSB meeting is reserved for anyone wishing to address the Board. The Illinois Open Meetings Act (5 ILCS 120/1) mandates that NO action shall be taken on matters not listed on the agenda, and the board is not required to take any action or discuss the matter further. The Board may suggest bringing the matter forward for action on a subsequent agenda. Please limit the presentation to 3 minutes and avoid repetitive statements

CC: Coles County Board and Media