

Personnel

Mrs. Sorensen reported no personnel changes, however one nurse plans to retire in January 2023. A new nurse has been interviewed and hired to start within the next few weeks. Mrs. Sorensen then spoke about the benefits of working as a nurse for the Coles County Health Department when compared to other nursing positions.

Mrs. Spear talked about the recent resignation of staff members in the Environmental Health Department and the immediate search to replace the staff that are leaving. Currently 10 resumes have been submitted for review.

President's Remarks

Dr. Huffman stated he had nothing to add for this meeting.

Nursing Report & Personnel Report by Lisa Sorensen:

The Nursing Report was reviewed by the board and Mrs. Sorensen led the discussion.

WIC Supplemental Nutrition Programs current case load is 561, assigned caseload is 714. This is common State-wide as clients have access to other services, such as EBT cards, free school meals etc.

WIC Breastfeeding Peer Counselor (BFPC) Program has two new part-time counselors who have been trained and Amber Pedigo CCHD Nurse RN has taken over as the program coordinator

The HealthWorks program has maintained the current caseload of 50 and has not seen any change in caseload recently. APOR's clients are asked about marijuana use during pregnancy and this risk factor has led to more pregnancies qualifying for APOR's program.

STD testing has resumed and CCHD is getting the word out in the community to try and increase the number of clients.

There has been 1 reported hospitalization due to influenza and CCHD continues to monitor COVID outbreaks. COVID booster clinics and flu clinics had taken place at various locations in Coles County, including Mattoon YMCA, Life Span Center, CTF and Eastern Illinois University.

Lead screening for the Lead Program continues with 10 cases being monitored and 1 new case recently transferred to CCHD.

Dr. Rancho asked if there was still a formula shortage. Mrs. Sorensen stated that she believed the issue had been resolved. Mr. Haifley asked if there had been an uptick in RSV cases in the

County. Mrs. Sorensen clarified that RSV was not reported to local health departments. A question was asked about Salmonella reports and how they were handled. Mrs. Sorensen explained that Environmental Health would be notified if the case was linked to a restaurant in Coles County.

Environmental Health Report & Personnel Report by Gloria Spear:

The board members present reviewed the Environmental Health Report and Mrs. Spear led the discussion

Temporary events have increased from 121 the previous year to 243 in 2022, as more events take place with COVID restrictions lifted. There has also been a number of recent openings for new food establishments in the County.

The Volunteer National Retail Food Regulatory Program Standards grant has been written for and would support staff trainings and software costs for Environmental Health staff working on food programs.

An extension for the COVID Vaccine Confidence grant has provided additional funding for that program, which provides targeted messaging in the County to educate residents about vaccines.

The ARPA funding to cover 50% of the estimated cost of a medical mobile unit was approved by the County ARPA committee. The full cost of the unit was estimated at \$363,000. Mr. Doughty asked if the cost would have increased since the initial quote and Dr. Rancho enquired about maintenance and annual operating costs for the unit. Mrs. Spear led a discussion with regards to the use of the Medical Mobile Unit and the subsequent costs. The board agreed to discuss the topic in more detail at the next board meeting when more information was available, but also made a motion to accept the ARPA funding for \$186,000

At 6:10pm a motion was made by Mr. Haifley and seconded by Dr. Gillespie to accept the ARPA funding in the amount of \$186,000 for a medical mobile unit. Motion carried by unanimous decision.

Old Business:

The TB Care & Treatment program's contractual expenses agreement was presented to the board members, with no changes from the previous year. Mr. Howarth spoke briefly about keeping the agreement the same, as no increases to expenses incurred by CCHD to support the TB Care & Treatment program with CCHD staff had occurred during the year.

At 6:15pm a motion was made by Dr. Ranchero and seconded by Mr. Hyland to accept the TB Care & Treatment contractual expenses agreement for CFY23. Motion carried by unanimous decision.

New Business:

Mrs. Spear reviewed the changes made in CCHD's policies and procedure's manual with regards employee's time off, attendance and tardiness, stating that additional wording was required to reduce ongoing issues with tardiness and time off without prior approval. Following a discussion about the changes the board members agreed to accept the new polices with the exception of the policy change relating to employee's paid time off when the building is closed unexpectedly.

At 6:25pm a motion was made by Mr. Cole and seconded by Mr. Haifley to accept the changes to CCHD policies and procedures. Motion carried by unanimous decision.

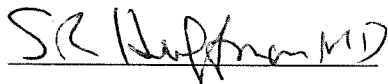
2023 Board meeting dates were reviewed by the board members: February 16th, May 16th, September 21st, November 9th, 2023. Mr. Doughty won't be able to attend May 18th meeting. Therefore, Tuesday, May 16th was proposed as an alternative date and agrees upon by the board.

A motion to approve the CFY23 board meeting dates was made by Mr. Doughty and seconded by Dr. Gillespie, all in favor. Motion carried at 6:26pm

The remote attendance policy was reviewed and discussed by the board members with Mrs. Spear. Questions were asked with regards to remote attendance and the State of Illinois emergency proclamation. No changes to the remote attendance policy were made at this time.

No further business:

A motion to adjourn the meeting was made by Dr. Ranchero and seconded by Mr. Doughty. Meeting adjourned at 6:30pm



Dr. Stan Huffman, President

Dan Haifley, Secretary/Treasure